

**Colony Swim Club
Annual Membership Meeting Minutes
November 18, 2020**

Attendance:

Jason McMann - President	Benjamin Stubbs - Building (late)
Robin Zdrodowski - Vice President	Brian Lilly - Personnel
Claudia Muncy - Treasurer	Celena Khatib - Membership
Corrie Sterzinger - Secretary	Jim Voss - Pool & Equipment
Terry Young - Operations Manager	Janeen Baird - Grounds

Committee Heads:

Terry Young - Operations Manager

Members in Attendance: Melissa Uhl and Mark Pierzecki

Call to Order

- Meeting was called to order at 7:05pm by Jason McMann
- Jason made a motion to approve the October 21, 2020 meeting minutes; Ben seconded the motion; all present board members (McMann, Zdrodowski, Muncy, Sterzinger, Stubbs, Lilly, Khatib, Voss, and Baird) voted in favor, none opposed

Membership Forum - None

Committee Updates:

League Meet Coordinator: Melissa reported:

- Committees are on pause until February 2021
- Presidents' Meeting generally held in January 2021 and will need to determine what the 2021 swim team season will look like; Jason's recommendation is to proceed as normal at this point and maybe develop a potential backup plan (e.g. over multiple days to allow for capacity restrictions); Coach Weber has had experience with COVID restrictions while coaching Canton HS's girl swim team
- Since Presidents' Meeting will be virtual, it could be held later in the year when maybe more COVID information will be available

Operation Manager: Terry reported:

- Has visited property a few times in the past few weeks; fixed the sliders and security system because system was being tripped by the high winds; Jim V. recommended to dust cobwebs in the clubhouse to avoid those causing alarm issues in the future (has caused issues in the past)
- Ordered new backwash lines repair parts and will install later this month

Board Member Updates:

Vice President: Robin reported:

- Sent survey results to James (landscape architect) so he had membership input to include in his site plans
- Landscape architect will have two drawings by end of November and the Site Planning Committee will meet with him in December (8th or 9th) to go order the plans and determine next steps

Treasurer: Claudia reported:

- Presented the P&L v Budget through November 18, 2020
- Presented the 2020 season projected surplus, the 2021 season budget with COVID, and the 2021 season budget without COVID
 - The 2020 surplus is projected to be approximately \$14K
 - The 2021 season with COVID is projected to sustain a \$20K loss
 - The 2021 season without COVID is projected to breakeven without the League Meet
 - Discussion:
 - Board knows the Club needs to raise dues; for the last two seasons, the Club has moved \$35 per family from the Capital Improvement Fund to the Operating Fund to cover the new operating manager position and minimum wage increases
 - Could use potential 2020 season's surplus to cover a dues increase for members next season so that the dues increase will be deferred one season
 - Discussed how the Site Plan costs intersect with the the budget process; architect knows the improvements would span 3-4 seasons
 - Need to make sure Club has money for "emergencies"
 - Need to consider future minimum wage increases (need 3% in 2021 season due to 2021 MI minimum wage increase or ~5K) and capital improvement cost increases if improvements are spanned over years
 - Other clubs in the SISL charge between \$675 - \$800; Colony currently charges \$625 per family
 - Should the board increase this year for a 2 year look-forward or should the board plan for a 5 year look-forward?
 - Board fiduciary responsibility is to the Club and its sustainability
 - Claudia made a motion to to raise dues by approximately 12% across all member types - \$700 for family membership (a \$75 increase), \$400 for couple membership (a \$50 increase), and \$225 for single membership (a \$25 increase) beginning with the 2021 season; given the difficult year the membership experienced last season due to COVID-19, the new increase will be waived for existing members for the 2021 season, but will be charged in full to new members; the full extent of the increase will come into effect for all members in the 2022 season; Corrie seconded the motion; all present board members (McMann, Zdrodowski, Muncy, Sterzinger, Stubbs, Lilly, Khatib, Voss, and Baird) voted in favor, none opposed

Personnel: Brian reported: Nothing new to report

Pool: Jim reported: Nothing new to report

Building: Ben reported: Nothing new to report

Grounds: Janeen reported: Nothing new to report

Membership: Celena reported:

- The Club normally allows a family on the waitlist to defer only one year without losing their place on the waitlist (they do lose their 3 guest passes); during the 2020 season, due to the uncertainty COVID caused, there were approximately 15 families that deferred their membership in 2020 thus "forcing" them to commit to a membership in 2021 or risk losing their place on the waitlist; due to another season of uncertainty, Celena discussed allowing those families to defer one additional year without losing their place on the waitlist, but not allowing them guest passes even if guests are allowed in 2021

- Celena made a motion to allow those families that deferred for the 2020 season to defer one additional year without losing their place on the waitlist given the situation last season and the fact that COVID is still a potential concern this season; Corrie seconded the motion; all present board members (McMann, Zdrodowski, Muncy, Sterzinger, Stubbs, Lilly, Khatib, Voss, and Baird) voted in favor, none opposed
- Due to current COVID restrictions, the board will not host a “invoice-stuffing” get-together as has been done in past Januarys; in an attempt to limit the number of invoices the club needs to physically mail to the members, Celena and Corrie will create a Google Form that will allow members to “opt-out” of mailed invoices and receive invoices electronically

Secretary: Corrie reported:

- Next meeting is January 20, 2021 via Google Meet

President: Jason reported: Nothing new to report

Regular meeting was adjourned at at 8:55pm for Executive Meeting

Regular meeting was called back to order at 9:02pm

Jason made a motion to adjourn the meeting at 9:03pm. Robin seconded the motion; all present board members (McMann, Zdrodowski, Muncy, Sterzinger, Stubbs, Lilly, Khatib, Voss, and Baird) voted in favor, none opposed

Respectfully submitted,
Corrie Sterzinger
Board Secretary