

Draft Minutes

Colony Swim Club Board of Directors Meeting Minutes November 17, 2021

Attendance:

Claudia Muncy - President	Benjamin Stubbs - Building
Janeen Baird - Vice President	Brian Lilly - Personnel
Anthony Truman - Treasurer	Celena Khatib - Membership
Nathan Hicks - Secretary	Jim Voss - Pool & Equipment
Terry Young - Operations Manager	Ryan Saling- Grounds

Committee Heads:

Terry Young - Operations Manager
~~Tim Zdrodowski - Swim Team~~
~~Kristen Davies - Swim Team~~

Members in Attendance:

Call to Order

- Meeting was called to order at 7:03pm by Claudia Muncy
- Claudia made a motion to approve the October 20, 2021 meeting minutes and the Annual Membership Meeting Minutes; Ben seconded the motion; all present board members (Muncy, Baird, Truman, Hicks, Saling, Khatib and Stubbs) voted in favor, none opposed

Membership Forum - None present

Committee Updates:

Swim Team: None present

Operations Manager: Terry reported:

- Terry has been going up to the boiling every couple weeks, sanded and primed the fisher valves to help preserve them. (\$5K-\$10k) replacement
- Updated for alarm contact based on motion
- Spoke to GFL about cancelling our service. GFL was in the process of updating their dashboard and could not update our account but did make a note of his call. Terry will follow up in the next week or so.
- Appreciated the feedback on the employee survey and is in the process of changing the scoring. Still plans using availability for scoring. Bonus should go out by EOW.
 - Claudia want to make sure they go out no later than EOM
- Shared Employee survey. Two key areas are better communication to the guards and getting to know the board.
 - Janeen is curious about the ideas mentioned in the survey for Wacky Wednesday.
 - Terry feels like we should be able to bring back Wacky Wednesday
 - Ben mentioned it would help if we started the hiring process earlier to help with availability.
 - Claudia mentioned we need to make sure payroll is on time, as it was mentioned a couple of times in the survey.

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- Terry mentioned all adjustments for payroll were done Sunday night and payroll was ready.
- Claudia would like a process in place to ensure we have
- Janeen inquired about response rate, this year we have 15 responses.
 - Terry said most of the non-responses were from non-returning employees.

Board Member Updates:

Treasurer: Anthony reported:

- Turman sent our P&L statement, not much has changed since last month other than the PODs
- Made the changes mentioned last meeting, adjusting the budget to account for tree trimming and the social committee.
- Truman made a motion to adopt the 2022 budget as proposed, Ryan seconded; all present board members (Muncy, Baird, Truman, Hicks, Saling, Khatib and Stubbs) voted in favor, none opposed.

Pool: Jim reported:

- Jim asked if the heater was on in the basement.
 - Terry confirmed it is.
- Jim will fix the fischer valves before the spring.
- Confirmed with Terry that the cover looked good.
- Light replacement was ~\$400/\$500 per light. Terry mentioned that at least 3 of the lights are out. Jim would like us to consider LED lights.
 - Need to look at how the light replacement
 - Terry mentioned that LED lights could lead to some good membership activities.
 - Jim and Terry will follow up with Aquatic Source

Building: Ben reported:

- Ben received the total outflow for Cintas for the year, which was ~\$2.5k and \$3k. Still unsure if there is an opportunity to save money. He will take another look.
 - Truman has a physical copy of invoices, Claudia has a digital copy of invoice and will send them over to Ben and Ryan.
 - Terry mentioned our first order for the season is typically the largest, but we have a lot stocked up currently.
- Nothing urgent, but will still continue to research the sliding doorwall to accommodate ADA. Ryan Gust has the aluminum and design for the ramp.

Grounds: Ryan reported:

- Ryan met up with Janeen to go over the projects that are going on, or need to get accomplished.
- Followed up with one of the current quotes and also spoke to a new vendor to get pricing.

Personnel: No Report

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Membership: Celena reported:

- Followed up with Nikki, our bookkeeper, because she has not heard from her since September. There were 3 terminations and 2 new applicants.

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- Will follow up with Board on envelope stuffing for invoices in January and how we can get it done.

Secretary: Nathan reported:

- Confirmed squarespace payment has been updated from Jason's CC.

Vice President: Janeen reported:

- Still needs to start the Bylaw committee, will follow up with Corrie on how the bylaw updates worked the last time we made changes.

President: Claudia reported:

- No meeting next month, our next meeting is Jan 19, 2022

Claudia made a motion to adjourn the public meeting at 7:55pm. Janeen seconded the motion; all present board members (Muncy, Baird, Truman, Hicks, Saling, Khatib, Voss and Stubbs) voted in favor, none opposed

Respectfully submitted,
Nathan Hicks
Secretary