

**Colony Swim Club  
Board of Directors Meeting Minutes  
May 19, 2021**

Attendance:

|                                   |                                |
|-----------------------------------|--------------------------------|
| Jason McMann - President          | Benjamin Stubbs - Building     |
| Robin Zdrodowski - Vice President | Brian Lilly - Personnel (Late) |
| Claudia Muncy - Treasurer         | Celena Khatib - Membership     |
| Corrie Sterzinger - Secretary     | Jim Voss - Pool & Equipment    |
| Terry Young - Operations Manager  | Janeen Baird - Grounds (Late)  |

Committee Heads:

Terry Young - Operations Manager  
Francy Pierzecki - Swim Team

Members in Attendance: Francy & Mark Pierzecki, Angelene Welton, Ernie & Linda Kissman

Call to Order

- Meeting was called to order at 7:07pm by Jason McMann
- Jason made a motion to approve the April 20, 2021 meeting minutes; Jim seconded the motion; all present board members (McMann, Zdrodowski, Muncy, Sterzinger, Stubbs, Khatib, and Voss) voted in favor, none opposed

Membership Forum - Members present expressed their interest in hearing this season's COVID restrictions

Committee Updates:

**Swim Team:** Francy reported:

- Parent swim team meeting will be held next Wednesday, May 26th at 7:30pm at the Club
- 31 swimmers are registered so far
- Head coaches, Terry, and Brian will start the hiring process for a new assistant coach; the opportunity was opened up to all current lifeguards and three applied; Francy will recuse herself from the interviews

**Operation Manager:** Terry reported:

- The Club is on schedule to open May 29th at 10am; two final Worker-Bees are scheduled for next Sunday, May 23rd and Friday, May 28th to finish up any last minute items before the scheduled opening
- Past two weekends lifeguards had LGI training; Colony now has 4 LGIs

Board Member Updates:

**President:** Jason reported:

- 2021 COVID policies and adjustments
  - Overview of policy decision made at last board meeting:
    - No reservation system but will abide by local government capacity limits
    - No guests and no parties
  - Mask policy was discussed:
    - Jason mentioned the Club has a few staff members that are under 16 that just became eligible to be vaccinated



1:30-7pm; though the Club has granted requests like this in the past, given that the members' access to the Club will not be as restricted this season, management would like to make sure all members can park in our lot without issue; Jason made a motion to deny request; Janeen seconded the motion; all present board members (McMann, Zdrodowski, Muncy, Sterzinger, Lilly, Khatib, and Voss) voted in favor to deny the request, none opposed

**Membership:** Celena reported:

- The Club will welcome 56 new members this season will all 340 family memberships filled
- There are 194 families on the waitlist
- There are three families on deferral this season
- Celena will host the New Member Orientation meeting on Wednesday, May 26th at 7pm

**Vice President:** Robin reported:

- Site Plan Committee update:
  - Committee is working on securing contractors to start on phase 1 (shed) of the site plan
    - Prices are at least double due to the increase in cost of materials
    - Construction made need to be held until 2022 to be most cost effective and budget friendly
  - Terry discussed potentially repainting the clubhouse and the red stripe on patio this year so we didn't lose momentum on the site plan; he also mentioned that the umbrellas need replacing and if we pursue replacing them, the Club should coordinate its color theme; a suggestion was made to work with an interior designer; Corrie will include in the newsletter to see if any members could help with the design elements of the site plan and join the committee
  - Site Committee will meet in the upcoming weeks to further discuss

**Personnel:** Brian reported:

- Staff interviews have concluded and the Club is now at full staff
- Staff training is done

**Pool:** Jim reported:

- Jim discussed the required water sampling the Club needs to do to maintain its operating license; unfortunately the County no longer does water sampling so Jim rehired the sampling contractor the Club has used in the past
- Terry reported that the boiler pump has a bad bracket and the repair is estimated at \$1,100
- Terry and a few of the lifeguards fixed the drainage field issue without having to call the plumber back out which saved the club \$2,600!

**Building:** Ben reported:

- Club should be ready for members on May 29th:
  - Carpet cleaning is scheduled for next Wednesday, May 26th
  - Coke machine, water, and coffee contracts are all set
  - The ice machine had a leak and it cost \$150 repair
  - Cintas medical is all set and both eye washers were fixed
- Still needs to order snack bar and icecream, but it all should be set for opening
- Terry reported that Ryan Gust is coming out to work on the slider next to the snack bar window as is not working properly and he will also add an ADA ramp

**Grounds:** Janeen reported:

- DTE is scheduled to come to the Club on Thursday, May 27th to review the power lines that are near the main entrance of the club and discuss the possibility of moving them underground
- She is working with one of the back neighbors on removing some dead trees that are on property line
- She is also working on finding a cement contractor to fix patio cracks before opening

**Treasurer:** Claudia reported:

- Reviewed P&L as of 5/19/21 - no significant items to note
- Board noted that we should be using “No-Covid budget” as comparison budget

**Secretary:** Corrie reported:

- Next meeting will be held in-person at the Club on June 16, 2021 at 7pm
- Newsletter items:
  - All members will need to have their picture taken for eSoft program - include instructions to do on their own at home
  - Reference the updated COVID FAQ
  - Ask if any members would be interesting in joining the site planning committee as a interior decorator
  - Personnel news
  - President’s Welcome
  - Updated policies from last season - masks, capacity, guests, parties, etc.
  - Swim team
  - Swim lessons

Jason made a motion to adjourn the meeting at 8:38pm. Celena seconded the motion; all present board members (McMann, Zdrodowski, Muncy, Sterzinger, Stubbs, Lilly, Khatib, Voss, and Baird) voted in favor, none opposed

Respectfully submitted,  
Corrie Sterzinger  
Board Secretary