

**Colony Swim Club
Annual Membership Meeting Minutes
January 20, 2021**

Attendance:

Jason McMann - President	Benjamin Stubbs - Building
Robin Zdrodowski - Vice President	Brian Lilly - Personnel
Claudia Muncy - Treasurer	Celena Khatib - Membership
Corrie Sterzinger - Secretary	Jim Voss - Pool & Equipment
Terry Young - Operations Manager	Janeen Baird - Grounds

Committee Heads:

Terry Young - Operations Manager

Members in Attendance: Mark Pierzecki and Pat Edmunds

Call to Order

- Meeting was called to order at 7:04pm by Jason McMann
- Jason made a motion to approve the November 18, 2020 meeting minutes; Robin seconded the motion; all present board members (McMann, Zdrodowski, Muncy, Sterzinger, Stubbs, Lilly, Khatib, and Baird) voted in favor, none opposed

Membership Forum - None

Committee Updates:

Swim Team: Francy reported:

- Meeting with Jason, coaches, and Swim League coordinators tomorrow to outline upcoming summer swim team season keeping potential COVID restrictions in mind
- President's meeting on February 10, 2021

Operation Manager: Terry reported:

- Walked the Club this past week - Davey Tree was out and trimmed all the driveway trees
- Meet with Assistant Managers Megan and Maddie over the winter break to work through the 2020 season survey comments and lifeguard certification status
- Met with Brian regarding staffing and hiring of lifeguards for the upcoming season
 - Looking to hire approximately 3-5 lifeguards
 - Will also need to hire an assistant swim coach
- Certifications for this upcoming season:
 - Red Cross extended certification last year due to COVID
 - Currently only have Megan as a LGI and will have approximately 5 guards that will need their certification updated; Megan's old instructor would be willing to hold trainings to certify additional LGIs; Club could then recertify those guards those certifications need to updated
 - Currently have 3 candidates on staff for LGI certification
 - Will reach out to Megan's old instructor regarding class capacity and price per guard; could potentially invited other guards of the other SISL clubs to participate to optimize cost
 - Club traditionally pays for LGI certification up to \$250

Board Member Updates:

Personnel: Brian reported:

- Have 5 lifeguard applications currently
- Will contact the candidates the Club would like to interview the first week of February and will schedule interviews for late February, early March
- 2021 lifeguard orientation will cover the bonus structure with the lifeguards so everyone is on the same page and will be based on performance and minimum number of hours worked
- Will work with Terry on performing informal performance evaluations of the guards throughout the season

Vice President: Robin reported:

- James Gray from Vert Verde Landscape Architecture Presentation:
 - Mark reported:
 - Primary goals - preservation, beautification, and enhancements of grounds/trees, modernization and increasing functional utility of property, and importantly - minimal disruption to the membership
 - Budget - \$200K over 2-3 seasons plus a standard 20% contingency
 - Plans presented tonight are not final
 - James reported:
 - Last Clubhouse update was in the 1970s; current overall Club design is mid-century American
 - First design is more contemporary with geometric shapes and includes:
 - Adding a more dramatic entrance at road and at the Club's entrance
 - Widening the sidewalk into the club
 - Extending the Clubhouse to include a new shed that will store the chemicals to get them out of the basement - requires new plumbing to the pool
 - Adding bike racks to the front of the Club
 - Keeping the fencing the same
 - Installing a new slide
 - Adding concrete from new shed to the pool; also extending the concrete to expand sitting around the pool (under all the current shade structures)
 - Installing new and upgraded shade structures
 - Keeping all existing sports areas and playscape the same
 - Adding a pickle ball court and a new swing set
 - Removing all the trees in the picnic area over time and replacing them and adding to the area native hardwood trees that would add shade and adding covered pavilions for picnicking
 - Updating and standardizing the outdoor lighting
 - Full option approximate cost is \$300K
 - Second design (Resort Style) includes all the above with these exceptions:
 - Installing less concrete for chairs around the pool, but adding more walkways around the club
 - Adding tennis courts with 4 pickleball courts and relocating the new swing set to the back of the lot
 - Full option approximate cost is \$345K
 - Neither option includes replacing the existing concrete surrounding the pool; the cost of replacing the existing concrete surround is approximately \$250K on its own; Jim Voss expressed concern about a patchwork look
 - Compromise Option being presented to keep Club's budget in mind includes:
 - Adding a new sign at front of the club, but not at the road entrance
 - Widening the sidewalk into the club

- Extending the Clubhouse to include a new shed that will store the chemicals to get them out of the basement: will include partitions to store:
 - Pool chemicals with a fire wall, ventilation, and drain
 - Swim team equipment and lane lines
 - Lawn equipment and propane tanks (requires Canton Fire Department sign-off; will need to consider codes if stored with pool chemicals)
 - Swim team side would have a garage door for easy access to lane lines
 - Shed will be fully integrated with existing Clubhouse for cohesiveness
 - Would be about 3 times the storage capacity of the 2 sheds Club currently has and would be partitioned east/west; want to minimize the number of outside doors for security purposes
- Adding bike racks to the front of the Club
- Keeping the fencing the same
- Installing a new slide to the deep end
- Adding concrete from new shed to the pool; also extending the concrete under only two of the shade structures
- Installing new and upgraded shade structures
- Keeping all existing sports areas and playscape the same
- Adding a new swing set but no pickleball (can be added later based on plans)
- Removing all the trees in the picnic area over time and replacing them with more native hardwood trees that would add shade; does not include the pavilions (could be add later based on these plans)
- Updating and standardizing the outdoor lighting
- Approximate cost is \$200 - \$250K and completed in 3 phases - Spring 2021, Fall 2021, and Spring 2022
- Site Plan Committee recommendations:
 - Looking for board approval for the Compromise plan and start this spring with Phase 1 which would include the new shed, new landscaping in the front of the Club, new concrete walk into the Club, sidewalk to get to the shed from the parking lot, the bike rack, new concrete from the shed to the pool, and painting the outside of the Clubhouse (painting would come out of maintenance budget)
 - New shed will require a plumber to run new lines from the shed to the pool and at that time the Club could look at whether the plumbing is leaking under the surround of the pool by the diving board where we get so much puddling and concrete heaving to determine how much concrete surrounding the pool needs to be replaced in the future that would impact the project's budget
 - Ben commented that he thought the first plan should be the Club's *vision*, not taking the budget into consideration; take the plan in iterations and not worry about how long it takes
 - Pat E commented that she appreciated the detail the plans provided and agreed storage is a priority
 - Robin made a motion to approve the Compromise concept plan and move forward with phase 1 as early as this spring for an approximate price of \$60K with reasonable contingency of up to 20%; Jason seconded the motion; all present board members (McMann, Zdrodowski, Muncy, Sterzinger, Stubbs, Lilly, Khatib, Voss, and Baird) voted in favor, none opposed

Treasurer: Claudia reported:

- Presented the budget as of today's date
- Only material changes since last budget presentation were the winter property taxes and staff bonus payments
- The estimated profit is \$18K for the fiscal year

Pool: Jim reported:

- Contacted Aquatic Source regarding the check valve and when they want to work on it

Building: Ben reported:

- Working with Terry on creating a barrier free door from the Clubhouse to the pool

Grounds: Janeen reported: Nothing additional to report at this time

Membership: Celena reported:

- Emailed membership to offer electronic billing - had approximately 170 members sign up; will have about 300 to mail out
- Have received 7 terminations so far and currently have 6 offers pending
- 1 new family has accepted, 2 families have deferred, and 2 families have declined their offer

Secretary: Carrie reported:

- Next meeting will be virtual on February 17, 2021

President: Jason reported:

- President's meeting will be held virtually on February 10, 2021

Jason made a motion to adjourn the meeting at 9:09pm. Jim seconded the motion; all present board members (McMann, Zdrodowski, Muncy, Sterzinger, Stubbs, Lilly, Khatib, Voss, and Baird) voted in favor, none opposed

Respectfully submitted,
Corrie Sterzinger
Board Secretary