

## Meeting Minutes – Colony Swim Club Board Meeting

<b>Facilitator:</b>	Anthony Truman
<b>Location:</b>	Colony Swim Club
<b>Date:</b>	09/20/2023
<b>Meeting Time:</b>	7:00 p.m.

### Invitees/Attendees P = Present, V = Via Virtually / Teleconference, A = Absent

Invitees	Position	Attendance
Anthony Truman	President	P
Janeen Baird	Vice President	p
Benjamin Stubbs	Treasurer	A
Nathan Hicks	Personnel	p
Terry Young	Operations Manager	p
Adam Vincens	Building	p
Celena Khatib	Membership	p
Jim Voss	Pool and Equipment	p
Ryan Saling	Grounds	p
Julie Eschmann	Secretary	P
Scott Strutton		P

### Agenda

Agenda Topic	Presenter	Meeting Minutes
Call to Order	Anthony Truman	Meeting was called to order at: 7:08 PM Motion made to close the meeting at 8:59 PM.

Membership Forum	None present	<p>Jason McMann –</p> <ul style="list-style-type: none"> <li>- Referenced the swim team financials.</li> <li>- Was interested in the insurance claim update.</li> </ul>
Committee Updates – Swim Team	Tim Zdrodowski / Kristen Davies	<p>Kristin Davies – Team had a great session – Coach Webber and coach Wayne to return for next year. The survey went well with responses – coaches were given responses.</p> <ul style="list-style-type: none"> <li>- Questions regarding financial statement – what the swim team apparel was \$2,500 - could have been lifeguard uniforms – Anthony will look into it</li> <li>- Per Truman some things were not deposited at the time this was printed and that will have been updated as deposits were made</li> <li>- Looking at maybe hiring a second assistant coach for the team</li> <li>- Looking at raising the cost of swim team if need based on number of swimmers</li> </ul>
Committee Updates – Operations Manager	Terry Young	<p>Has been working with staff on clean up and closing the club for the season. Will have staff up on Saturday for another clean up.</p>
Board Member Updates: President	Anthony Truman	<p>Motion made to approve the board meeting minutes from the annual meeting and the special meeting – Jim seconded – 8 approved 1 not present.</p> <p>The board looked at spray painted footprint for where the shed may end up being built – with prior drawings we did not plan to store diving blocks. – Prior drawings included 3 chlorine tanks – ideal would be to bring pumps etc up from the basement – question was raised by Jim if we could make the shed bigger</p> <p>Update on insurance claim – 4 general contractors out</p> <ul style="list-style-type: none"> <li>- 1 said no to working with insurance</li> <li>- 2 haven't gotten back to us</li> <li>- 1 to give quote (haven't received yet as of today)</li> </ul> <p>Insurance covered \$17,500 for removal of trees from structures. -11,000 was allocated for the roof repair.</p> <p>Google survey re: board members positions Motion made to assign the duties for the board of directors as stated by Anthony, Jim seconded 8 in favor – 0 opposed – 1 not present</p> <ul style="list-style-type: none"> <li>- Ryan – Vice President</li> <li>- Janeen – Treasurer</li> <li>- Nate – Personnel</li> <li>- Scott – Grounds</li> </ul>

		<ul style="list-style-type: none"> <li>- Jim – Pool</li> <li>- Ben – Building</li> <li>- Adam – Membership</li> <li>- Julie – Secretary</li> <li>- Anthony – President</li> </ul> <p>Horton plumbing has been out 2 times – the shower tower was leaking - looks like it was damaged – they have repaired it - but will be made to check on it to see if it is still leaking.</p> <p>The back flow for the irrigation system is not to code – They will have to put an RMZ on it to be able to leave it in its current spot. Quote is \$2,000</p> <p>Check valve is leaking into a bucket – Horton to look at that and give quote.</p> <ul style="list-style-type: none"> <li>- The contractor is looking into replace the metal shade structure.</li> </ul>
Board Member Updates: Vice President	Janeen Baird	<ul style="list-style-type: none"> <li>-Has roofing company coming this week to quote for the roof</li> <li>- Structural engineer will come out this Friday to look at the building 9/22 at 10 am</li> <li>- Waiting on the fencing quote - will quote for commercial grade fencing</li> </ul>
Board Member Updates: Building	Ryan Saling	<ul style="list-style-type: none"> <li>- Reached out to ice and absopur to shut down for the winter.</li> <li>- Culligan to come out to check water filtration.</li> <li>- Horton came out and said that the leaking in basement is not a plumbing – but from the Colligan filtration system</li> </ul>
Board Member Updates: Grounds	Adam Vincens	<ul style="list-style-type: none"> <li>- Trees removed from structures – but still need to have more trees removed and others to be stabilized if possible.</li> <li>- Hole from lost pines that needs to be filled that looks in the neighborhood.</li> <li>- Landscaper to come to look and give quotes to replant clean out some areas.</li> <li>- Has someone coming to look at replacing the shade structures</li> <li>- Looking into dedicating a tree for the Pierzecki family</li> <li>- The idea could be to offer members the ability to plant a tree for dedication or donation.</li> </ul> <p>There is still glass around the basketball quart.</p> <p>Also, still glass around the bike stand area looks to be tempered glass not from something at the club</p> <p>Has a company coming out to quote the shade structure</p>

Board Member Updates: Personnel	Nathan Hicks	<ul style="list-style-type: none"> <li>-Terry and Nate to look at bonuses for the past season</li> <li>-Still have some staff coming in to help with cleanup this coming weekend</li> <li>-Terry to send out the staff survey.</li> <li>-Will look at swim coach bonuses as well</li> </ul>
Board Member Updates: Secretary	Julie Eschmann	<p>Talked about the website with the pictures of the tornado – will work on a update to members about what has been done so far</p> <p>Donated ice cream to Northville</p> <p>Tree clean up</p> <ul style="list-style-type: none"> <li>- Also gathering information to get all of the payment systems at the club</li> </ul>
Board Member Updates: Membership	Celena Khatib	<p>Will sit with Adam to go over membership.</p> <p>Have 5 new applications for memberships.</p> <p>Will introduce to the bookkeeper (Adam and Janeen)</p> <p>Waitlist is 297 families.</p> <p>Average turn over is 30 to 50 families</p>
Board Member Updates: Treasurer	Ben Stubbs	<ul style="list-style-type: none"> <li>- Update received 2 checks from insurance – bookkeeper has consolidated.</li> <li>-Working to reconcile July.</li> <li>-Working with the bookkeeper to make a project code for the tornado repair</li> <li>- Nate states that Ben is researching 941 tax forms – from 2020 – 2021</li> </ul>
Board member Updates: Pool	Jim Voss	<ul style="list-style-type: none"> <li>- Pool is slowly leaking from the diving well drain – 12 in so far</li> <li>- Closing date is Oct. 24<sup>th</sup> with aquatic source Late closing is due to having to have the pool inspected (damage inspection) for insurance – aquatic source will not fix the diving well leak until Spring. - They have not been out to investigate the damage – Jim to contact them</li> <li>- Quote for looking into railings into the pool that are no longer stable</li> <li>- Quotes on the walls of the pool along with the slide and the filters</li> <li>Pod – was delivered with the pool cover.</li> <li>-Also rented a large pod for storage since our sheds were damaged. Send invoice for Pod rental per month (Jim to send)</li> </ul>