

## Meeting Minutes – Colony Swim Club Board Meeting

<b>Facilitator:</b>	Anthony Truman
<b>Location:</b>	<a href="#">Google Meet</a>
<b>Date:</b>	05/17/2023
<b>Meeting Time:</b>	7:00 PM

### Invitees/Attendees P = Present, V = Via Virtually / Teleconference, A = Absent

Invitees	Position	Attendance
Anthony Truman	President	P
Janeen Baird	Vice President	P
Benjamin Stubbs	Treasurer	A
Nathan Hicks	Personnel	P
Terry Young	Operations Manager	P
Adam Vincens	Building	V
Celena Khatib	Membership	P
Jim Voss	Pool and Equipment	P
Ryan Saling	Grounds	P
Julie Eschmann	Secretary	P
Kristen Davies	Swim team	A

### Agenda

Agenda Topic	Presenter	Time Allotted	Meeting Minutes
Call to Order	Anthony Truman		Meeting was called to order at: 7:01 PM

			<p>Last meeting minutes were Truman, seconded by Celena and all present approved.</p> <ul style="list-style-type: none"> <li>• Emergency meeting minutes approved.</li> <li>• Motion made for approval of April's board meeting minutes approves</li> </ul>
Membership Forum	None present		N/A
Committee Updates – Swim Team	Tim Zdrodowski / Kristen Davies		N/A
Committee Updates – Operations Manager	Terry Young		<p>*Update Wayne County that sanitizing has been done.  *The building is in good shape for opening day.  *Staff is back from college - will add another work session on 5/21  *Friday is the in-person training on 5/19 at 5:30  * Wiring was replaced on the water sensor in the pump room since it failed during last flood (staff to test weekly)  * Additional sensor to be added.  *Jim to give a price on a security camera  * Looking into giving codes to those in need  *Party policy discussed; changes made to policy included:  *\$100 party fee to include 10 guests, point person and access to ice and fridge if needed.  motion made to pass the new party policy. Motion made my Janeen and seconded by Anthony – Motion passes.  *Discussed new ice policy – a scoop needs to be used to get ice – this was a problem last year that members were filling cups by putting personal cups into ice machine. This is a health code violation – At this time we will have lifeguards be the ones to hand out ice as needed.</p>
Board Member Updates: President	Anthony Truman		Reviewed tasks that had been assigned during the emergency

			meeting and which of those had been completed (all).
Board Member Updates: Vice President	Janeen Baird		*Permit for the flag should come in within 2 weeks. * Reached out for someone to come and look at the slide *Check in with James Gray for the drawings for the slide
Board Member Updates: Building	Ryan Saling		*Replaced fan for the ice maker *Coke machine - filled out a request to refill the vending machine (maybe looking at selling pop in the snack bar) *Carpet cleaning next week
Board Member Updates: Grounds	Adam Vincens		*Parking lot patched and cracks filled *Tree service was out and cleared up all areas *Electrician coming on Monday – to repair damage after the flood. *Cleaning up stairs to pump room and added treads *Got quotes for the circle drive for future use (approx. 30 grand)
Board Member Updates: Personnel	Nathan Hicks		*New hire meeting went well as well as virtual orientation *Recertification training this past week - Newburgh allowed the guards to train there
Board Member Updates: Secretary	Julie Eschmann		*Will look at the club calendar add home swim meets if needed
Board Member Updates: Membership	Celena Khatib		*255 families on wait list. * Discussed a special membership request - voted to have family join the waitlist *Discussed waitlist data only 10 single/couples on the waitlist as of May 17 <sup>th</sup> Motion made to allow those 10 single/couple on the wait list to be offered membership. Motion made by Janeen and seconded by Julie Eschmann – Board passed.

Board Member Updates: Treasurer	Ben Stubbs		Not Present
Board member Updates: Pool	Jim Voss		<ul style="list-style-type: none"> <li>- Cover has been removed and put in the pod and the pod has been picked up.</li> <li>- LED lights in all the pool lights</li> <li>- Temporary fix to the leak in the deep end seems to be holding well at this point</li> </ul>

## Action Items - Open

R/Y/G Status is determined as follows: **Red** – Surpassed target date; **Yellow** – Equal to or within one week of target date; **Green** – Greater than one week of target date; **Grey** – Action closed prior to next meeting. Once the action resolution is notified, move to Closed Action Item list.

Open Date / Status Indicator	Description	Assigned To	Target Resolution Date