

Meeting Minutes – Colony Swim Club Board Meeting

Facilitator:	Anthony Truman
Location:	Google Meet
Date:	01/18/2022
Meeting Time:	7:00 PM

Invitees/Attendees P = Present, V = Via Virtually / Teleconference, A = Absent

Invitees	Position	Attendance
Anthony Truman	President	V
Janeen Baird	Vice President	V
Benjamin Stubbs	Treasurer	V
Nathan Hicks	Personnel	V
Terry Young	Operations Manager	V
Benjamin Stubbs	Building	V
Celena Khatib	Membership	V
Jim Voss	Pool and Equipment	V
Ryan Saling	Grounds	A
Julie Eschmann	Secretary	V
Kristen Davies	Swim team	V

Agenda

Agenda Topic	Presenter	Time Allotted	Meeting Minutes
Call to Order	Anthony Truman		Meeting was called to order at: 7:02 PM
Membership Forum	None present	N/A	

Committee Updates – Swim Team	Tim Zdrodowski / Kristen Davies		<ul style="list-style-type: none"> *Coaches will meet and go over scheduling for practice times. *Presidents meeting is being scheduled for the league to go over schedule. * They are suggesting a one-day league meet.
Committee Updates – Operations Manager	Terry Young		<ul style="list-style-type: none"> * Recurring leak around the skylight and perhaps a rodent issue that he is working on. *Personnel – Nate and Terry talked about hiring – still early in the season it doesn't look like we will have a big turn over. *10 new applicants currently. * Will reach out to returning managers to see if they will be returning. As well as guards with LGI training * Will send out letters to previous guards inviting them back. *Need a schematic of the pool to help with the insulation of the slide. Along with cut sheet * Also, will need plans drawn out to get flagpole installed this year. * Jim and Terry to work together for repair schedules and training schedules. * Looking into repair soffits in the women's locker room are open and letting rodents, etc. in. Also needs to look around the clubhouse for other areas that need to be fixed. * Need some tree clearing done – will work with Ryan.
Board Member Updates: President	Anthony Truman		<ul style="list-style-type: none"> *November minutes approved by Anthony Truman, seconded by Ben Stubbs *List of improvements that need to be done <ul style="list-style-type: none"> - Grout - Pool lights - Roof - Swing set (?) - Family restroom - Soffits * Tim and Kristen have agreed to continue as the swim team coordinators.

			* Will Ella be coordinating swim lessons? Terry to reach out.
Board Member Updates: Vice President	Janeen Baird		*Will get that survey out and sent to Julie to get out and emailed to off season member and members *Will look at getting contractors out to look at the addition. * Requesting that the capital improvement group to meet before contractor meetings and getting bids done. * Would like to investigate a possible 5-year capital improvement schedule - slide this year - refinishing the pool - parking lot - pool cover
Board Member Updates: Building	Ryan Saling		
Board Member Updates: Grounds	Adam Vincens		*Will look at swing set, and shade structures to see if they need to be replaced.
Board Member Updates: Personnel	Nathan Hicks		*Will reach out to google workspace to pay charge. And investigate putting Terry's card on the account. *Making sure we are set up for payroll *Investigate automatic bump in guard's pay each year.
Board Member Updates: Secretary	Julie Eschmann		*Will post November meeting minutes.
Board Member Updates: Membership	Celena Khatib		*1 family and 2 couples resigned thus far. * Would like to send everyone electronic invoices and give people the option to get invoices mailed out if needed. -Anthony made a motion made to allow for an option to opt into

			getting invoice thru the mail, other wise invoices will be sent via email. Second made by Ben Stubbs – all in agreement * Looking at allowing more single and couples into the club. Will discuss at meeting when we discuss revenue. (18 couples/singles) on the wait list.
Board Member Updates: Treasurer	Ben Stubbs		* Investigate ACH payments or Zell payments for dues. Looking into an option that doesn't require 4% to pay membership dues. *Paid property taxes
Board member Updates: Pool	Jim Voss		*Grout needs to be replaced around the black tile in the shallow end. May need to open pool 1 week earlier to accomplish this. It will take 3 days to refill. *Will call aquatic source to get scheduled. *If pool is emptied, will use this opportunity to look to see if its leaking by or through the lights. *Pool cover needs to be patched and old patches need to be replaced – will contact aquatic source. *Having trouble finding someone who can put the slide in – will continue to investigate it. Anthony will reach out to other clubs to see what contractors they used.

Action Items - Open

R/Y/G Status is determined as follows: **Red**– Surpassed target date; **Yellow**– Equal to or within one week of target date; **Green**– Greater than one week of target date; **Grey**– Action closed prior to next meeting. Once the action resolution is notified, move to Closed Action Item list.

Open Date / Status Indicator	Description	Assigned To	Target Resolution Date
	To determine who can put the slide in	Jim	
	Questions for the survey regarding capital improvements,	Janeen	

	and due increases to meet those needs.		
	Janeen to investigate what papers, schematics, etc. that the township needs to slide insulation and Flagpole insulation.	Janeen	