

**Colony Swim Club
Annual Membership Meeting Minutes
October 21, 2020**

Attendance:

Jason McMann - President	Benjamin Stubbs - Building (late)
Robin Zdrodowski - Vice President	Brian Lilly - Personnel
Claudia Muncy - Treasurer	Celena Khatib - Membership
Corrie Sterzinger - Secretary	Jim Voss - Pool & Equipment
Terry Young - Operations Manager	Janeen Baird - Grounds

Committee Heads:

Terry Young - Operations Manager

Members in Attendance: None

Call to Order

- Meeting was called to order at 7:06pm by Jason McMann
- Jason made a motion to approve the September 15, 2020 meeting minutes; Celena seconded the motion; all present board members (McMann, Zdrodowski, Muncy, Sterzinger, Khatib, Voss, and Baird) voted in favor, none opposed

Membership Forum - None

Committee Updates:

Operation Manager: Terry reported:

- Has visited property and finalized closing with the equipment in the basement
- Horton replaced the water tank that was rusted out in the basement
- Backwash tank appears to be working slowly; will have Pierson come back in the spring and take a look to avoid issues next season

Board Member Updates:

Vice President: Robin reported:

- Architect picked up blueprints to start the planning; may have preliminary plan by November meeting
- Survey results were reviewed:
 - 200 respondents
 - Most respondents were families with memberships 1-5 years
 - Most members used the pool in 2020
 - Most members felt safe during COVID
 - Most members were okay with the reservation system
 - Most were favorable regarding staff (friendly, greeted members) and cleanliness regarding the grounds
 - Capital improvements comments - most favorable were recreational activities (i.e. pickleball); slide replacement and shade structure were favorable; cement surround and shed did not get too much support; comment regarding have a permanent bench by the playground for parents - will give comment to architect for consideration
 - Most were favorable to food and coolers on the grounds
 - Question regarding extended hours received equal favorable and unfavorable results

Treasurer: Claudia reported:

- Presented the P&L v Budget through October 21, 2020
- No income changes from last month; Brian is calculating the breakdown of the lifeguards' bonuses that total \$3,000 that was approved last meeting
- Significant costs since last month included insurance premium, pool closing costs
- Estimated surplus for the 2020 season is approximately \$15k
- Discussed potential dues increase effective for the 2021 season; considered the following:
 - In 2019 season, Board approved \$13,500 to be moved from Capital Improvement Fund to the operations to pay for the Operations Manager Position
 - Given the improvements planned over the next few years, Board is looking to return the Capital Improvement fee back to its 2018 level which would increase the family membership cost by \$35; a \$15k surplus would breakdown to approximately \$35 per family membership; a 2020 credit would offset the dues increase for returning members
 - Discussed whether the 2021 season would be under COVID restrictions next year
 - With no increase in dues, the Capital Improvement Fund would be approximately \$100k
 - Will review 2021 budget next board meeting
 - Last dues increase was about 5 years ago
 - Discussion was tabled until next board meeting

Personnel: Brian reported: Bonuses will be paid to employees before November board meeting

Pool: Jim reported:

- Pool is closed, building is winterized, pod was returned; Aquatic Source noticed one of the valves was stuck in the open position - needs to be replaced next season
- When Aquatic Source drained 18 inches from the pool; this process creates backwash and it blew the line from the clubhouse; Terry will fix once new clamps are delivered
- Flow meter is not working right due to the plumbing is not correct - there is a 6 inch pipe in the middle of length of pipe that is 4 inch creating a pocket of air; wil have Aquatic Source fix before next season

Building: Ben reported:

- Building has been winterized and closed for the season

Grounds: Janeen reported:

- Walked the grounds with James W. and Terry at the end of September
- Received list of grounds tasks to do each season
- Following up with DTE to see if wires at front of the clubhouse entrance can be moved
- Following up with neighbor who complained to Terry about some trees that border Colony's property

Membership: Celena reported:

- 245 on waitlist; no new terminations; no new applications since last meeting

Secretary: Corrie reported:

- Newsletter was emailed to the membership earlier this month - included the end of season survey
- Next meeting is November 18, 2020 via Google Meet

President: Jason reported: Nothing new to report or hasn't been reported already

Jason made a motion to adjourn the meeting at 8:35pm. Robin seconded the motion; all present board members (McMann, Zdrodowski, Muncy, Sterzinger, Khatib, Stubbs, Voss, and Baird) voted in favor, none opposed

Respectfully submitted,
Corrie Sterzinger
Board Secretary