

**Colony Swim Club  
Annual Membership Meeting Minutes  
April 21, 2021**

Attendance:

Jason McMann - President	Benjamin Stubbs - Building
Robin Zdrodowski - Vice President	Brian Lilly - Personnel
Claudia Muncy - Treasurer	Celena Khatib - Membership
Corrie Sterzinger - Secretary	Jim Voss - Pool & Equipment
Terry Young - Operations Manager	Janeen Baird - Grounds

Committee Heads:

Terry Young - Operations Manager  
Francy Pierzecki - Swim Team

Members in Attendance: None

Call to Order

- Meeting was called to order at 7:03pm by Jason McMann
- Jason made a motion to approve the March 17, 2021 meeting minutes; Celena seconded the motion; all present board members (McMann, Zdrodowski, Muncy, Sterzinger, Stubbs, Lilly, Khatib, Voss, and Baird) voted in favor, none opposed

Membership Forum - None

Committee Updates:

**Swim Team:** Francy reported:

- Working with Sun & Snow to order suits
- Using same registration system as in the past
- Will stop providing hot dogs after home meets due to COVID restrictions; will still have Kona Ice at the home meets
- Registration fee will be slightly higher this year due to the league meet as has been done in the past

**Operation Manager:** Terry reported:

- Pool was opened 4/20/21; staff has started sweeping
- First worker bee was last weekend - cleaned up the basement
- Have set up staff trainings for May
- Had Horton Plumbing look at the tank in yard that is connected to the back wash and then drains to city sewer system - discuss more under Jim's pool report

Board Member Updates:

**Membership:** Celena reported:

- Membership update:
  - 49 terminations (3 were new members last year); 4 due to nonpayment
  - 47 new family membership, 2 new single memberships, 1 new couple membership
  - 4 pending family offers
  - Waitlist is currently at 197

- Celena made a motion to extend a one-year special family membership with the membership fee waived to a local family that experienced a devastating loss this past winter; Jason seconded the motion; all present board members (McMann, Zdrodowski, Muncy, Sterzinger, Stubbs, Lilly, Khatib, Voss, and Baird) voted in favor, none opposed
- New member orientation - will be held at the club and done in-person; tentatively scheduled for Wednesday, May 26th at 7pm

**President:** Jason reported:

- COVID related changes/options for 2021 season:
  - Currently government mandated capacity limitations are 50% pool capacity which equates to 180 members (though grounds can accommodate more capacity); Club has approximately 1500 members
  - Discussed possible operating guidelines for this season:
    - Could use a wristband system only on busy days and leave the “normal” days to first come/first serve
    - Could use the check-in/check-out option and a capacity limitation option in eSoft - the program can verify entry time if necessary to ask members to leave who have been there the longest if Club reaches or nears capacity
    - Could consider using PA system to remind members the Club is reaching capacity
    - Propose NO parties
    - Propose NO guests to start, but will revisit as season progresses; could consider allowing guests non-holiday M-Th which tend to be less busy days
    - Could reestablish blue-dot
    - Propose to re-allow members to bring other member children
    - Propose to allow waitlist membership one guest pass for the months of June, July, and August; must be used M-Th (non-holiday)
  - Jason made a motion to adopt the following procedures to open the 2021 season, which are subject to change as needed by county restrictions:
    - No reservation system will be used and attendance will be first come, first serve, but county capacity limitation will be observed
    - No parties will be allowed
    - No guests will be allowed
    - Blue Dot certification will be reinstated
    - Members can bring other member children
    - Waitlist members will be allowed one guest pass for the months of June, July, and August and they must be used M-Th (non-holiday)
    - Corrie seconded the motion; all present board members (McMann, Zdrodowski, Muncy, Sterzinger, Stubbs, Lilly, Khatib, Voss, and Baird) voted in favor, none opposed
  - Discussion regarding hours of operation:
    - Weekdays will resume to normal pre-COVID hours: 12pm-9am M-Th and 12pm-10pm F
    - Robin proposed to open the pool at 10am instead of 11am on the weekends to allow for more membership swim time; Brian seconded the motion; all present board members (McMann, Zdrodowski, Muncy, Sterzinger, Stubbs, Lilly, Khatib, Voss, and Baird) voted in favor, none opposed
    - Jason made a motion:
      - To allow the swim team use of the pool 3 hours during the weekday mornings from 8am to 11am M-F to allow for proper distancing

- To allow swim lessons use of the pool for 1 hour during the weekday mornings from 11:15am to 11:45 M-F,
- To increase the swim coaches' salaries by a one-time "bonus" of:
  - \$600 for each head coach
  - \$500 for the assistant coach
 to cover for the 1 hour extra practice time; Corrie seconded the motion; all present board members (McMann, Zdrodowski, Muncy, Sterzinger, Stubbs, Lilly, Khatib, Voss, and Baird) voted in favor, none opposed

**Vice President:** Robin reported:

- Site Plan Committee will working; no construction on phase 1 (shed) will start until the fall at the earliest

**Personnel:** Brian reported:

- Snack bar will be open 30 minutes per hour and the remaining time will time spent COVID cleaning the club
- Lifeguard bonuses will be performance based this season and will based on 5 different categories that will be rated on a scale from 1-5, 5 being the best; each category will be weighted 20% of the total available bonus; a rating of 5 or 4 in any of the 5 categories will be paid in full at 20%, a rating of 3 will be paid at 10%, and any rating of 2 or 1 will not receive bonus pay
  - Bonus eligibility will be based on a minimum hours worked for the season requirement
  - Total bonus pool will be based on the prior two year average of bonuses paid instead of guest fees as no guests are currently planned to start the season

**Pool:** Jim reported:

- Pool is open and being cleaned per schedule
- Surge tank - had Horton Plumbing looked at the surge tank due to fact that it flooded the front of the clubhouse twice last season; Terry dug down and exposed the pipe that is the suspected issue; Horton determined it is plugged and will need to rebuilt; additionally the pipe connecting the tank to the township's sewer is stopped down too much given current code and Horton will replace it based on code; total estimate to repair the tank is currently \$3,400 but Terry believes it will be less given estimate included repairs that Terry was able to do on his own

**Building:** Ben reported:

- Carpet cleaning has been scheduled; has or is in the process of establishing this season's contracts with Absopure, Collagen, Coke and Cintas
- Ben set up an Instant Cart account (Terry and Ben have the login credentials); the cost is \$10/delivery to order and have supplies delivered to the Club from Costco which will save staff time in making supply runs

**Grounds:** Janeen reported:

- Mulch has been ordered
- Noted the concrete slab under the main gate as you enter the pool area is cracked and heaved causing a tripping hazard; Janeen is having contractors out to give estimates to repair; she mentioned to the board that the concrete is painted red and wondered if we wanted to stay with that color or make a change to align any exterior painting choices the site committee will be recommending; she will circle back once contractors have submitted the bids

**Treasurer:** Claudia reported:

- Reviewed P&L as of 4/21/21 - no significant items to note

**Secretary:** Corrie reported:

- Next meeting will be held in-person at the Club on May 19, 2021
- Newsletter items:
  - All members will need to have their picture taken for eSoft program
  - Updated COVID FAQ
  - Publish after next board meeting

Jason made a motion to adjourn the meeting at 8:50pm. Corrie seconded the motion; all present board members (McMann, Zdrodowski, Muncy, Sterzinger, Stubbs, Lilly, Khatib, Voss, and Baird) voted in favor, none opposed

Respectfully submitted,  
Corrie Sterzinger  
Board Secretary