

**Colony Swim Club
Annual Membership Meeting Minutes
March 17, 2021**

Attendance:

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| Jason McMann - President | Benjamin Stubbs - Building |
| Robin Zdrodowski - Vice President | Brian Lilly - Personnel |
| Claudia Muncy - Treasurer | Celena Khatib - Membership |
| Corrie Sterzinger - Secretary | Jim Voss - Pool & Equipment |
| Terry Young - Operations Manager | Janeen Baird - Grounds |

Committee Heads:

Terry Young - Operations Manager
Francy Pierzecki - Swim Team

Members in Attendance: None

Call to Order

- Meeting was called to order at 7:04pm by Jason McMann
- Jason made a motion to approve the February 17, 2021 meeting minutes; Jim seconded the motion; all present board members (McMann, Zdrodowski, Muncy, Sterzinger, Stubbs, Lilly, Khatib, Voss, and Baird) voted in favor, none opposed

Membership Forum - None

Committee Updates:

Swim Team: Francy reported:

- Working with coaches on how practices will be handled
- Updated website with swim team information that is known as of now
- League Meet Committee is meeting as necessary

Operation Manager: Terry reported:

- LGI training dates are tentatively scheduled
- Been up to the building a few times in the past few weeks - nothing to report

Board Member Updates:

Membership: Celena reported:

- 4 pending offers; 34 new families; 2 new singles; 204 on the waitlist; 36 termination
- 17 returning members whose dues are outstanding; Celena has reached out to them to remind them of due dates
- One terminating family membership requested the \$75 credit to be refunded to them; discussion of board members was it was a credit and not a refund
- Discussion regarding a change to last year's reservation system if there is a state mandated capacity restriction this season
 - Northville gave a different color wristband to its arriving members every 30 minutes; members were guaranteed 90 minutes of pool time; once capacity was reached, the earliest wristband members would be asked to leave; worked well for their club; used a clicker app to allow the guards to know capacity limits and posted when capacity was close on their FB page

- Would allow the pool to remain closer to capacity throughout the day
- Last year Colony staff was concerned with deep cleaning between reservation slots; know more about COVID now and cleaning can be more on its normal schedule
- Celena made a motion to allow a current family to defer their membership for one year due a recently diagnosed non-COVID medical issue that will not allow the family to utilize the pool this season; Jason seconded the motion; all present board members (McMann, Zdrodowski, Muncy, Sterzinger, Stubbs, Lilly, Khatib, Voss, and Baird) voted in favor, none opposed

Vice President: Robin reported:

- Received the final drawing of Phase 1 of the Site Plan
- Project is scheduled to start this coming fall (based on contractor availability)

Grounds: Janeen reported:

- Working on bids, should be out by end of next week
- Costs on construction material have gone up, lead-times have lengthened, and supply availability is low due to COVID; by delaying to the fall, committee hopes some of these issues will be resolved
- New shed will be able to store the pool cover to save costs (roughly \$1,200/year) of off-site storage; rolled up the cover is less than 3' in diameter and is 8' long and 4' wide;

Treasurer: Claudia reported:

- Presented the P&L through 3/15/21
- Paid lawn contract for the season; no other significant items of note

Pool: Jim reported:

- Signed contract with Aquatic Source for the opening and closing of the pool; requested the week of April 19th as 1st choice and April 26th as 2nd choice to open the pool
- Terry and Jim will get together before end of March to take advantage of Aquatic Source's early chemical price breaks

Building: Ben reported:

- Ben and Terry audited Club's supplies and tried to determine if there were ways to procure supplies cheaper
- Staff takes many trips to Costco for snack bar supplies and other supplies during the season; propose ordering Costco online via Instcart (\$10 for one delivery per month) or using Amazon
 - Looking into switching to Costco for many household items versus Cintas; need to review contract with Cintas to understand if Club owns the dispensers
 - Cintas verifies AED; Janeen recommended Zee Medical as a competitor
- Robin recommended adding some healthy options at the snack bar

Secretary: Corrie reported:

- Next meeting will be virtual on April 21, 2021

Personnel: Brian reported:

- Received 13 applications (all high-schoolers); prioritized those that already had experience and/or certification; have already interviewed 9 and will interview that final 4 later this month
- Looking to hire 4-6 guards this year which will get us back to staffing as in prior year

President: Jason reported: No additional updates

Jason made a motion to to close business meeting at 8:26pm to move into executive session; Corrie seconded the motion; all present board members (McMann, Zdrodowski, Muncy, Sterzinger, Stubbs, Lilly, Khatib, Voss, and Baird) voted in favor, none opposed

Jason made a motion to adjourn the meeting at 8:53pm. Brian seconded the motion; all present board members (McMann, Zdrodowski, Muncy, Sterzinger, Stubbs, Lilly, Khatib, Voss, and Baird) voted in favor, none opposed

Respectfully submitted,
Corrie Sterzinger
Board Secretary