

## **Colony Swim Club Annual Meeting Minutes August 18, 2010 - 7 p.m.**

### Attendance

Elizabeth Carlson – Personnel  
Scott Earls – Treasurer  
Mary Lynn Freeland – Secretary  
Julie Goodwin – Vice-President  
Tim Huls - Building

Dave Martin – President  
Larry Richardson – Grounds  
Kathy Sonnanstine - Membership  
Jim Voss – Pool & Equipment

5 Colony members present.

Call to Order at 7:10 p.m. by Dave Martin, president.

All Board members gave a recap of their accomplishments for the past year.

### Treasurer:

- ? Put together pie chart for communication to membership of club revenue and expenses.
- ? Conducting an insurance review to make sure our coverage is appropriate and premiums reasonable.
- ? Led investigation into assessing the practicality of heating our pool via solar heat.
- ? Implemented opportunities under the HIRE Act which will save the club close to \$2,000 in payroll taxes this summer.

### Membership:

- ? Process all new and continuing memberships. Instrumental in developing/maintaining active database for all members.
- ? Membership waitlist continues to be significant despite tight economic times (139 families as of 8/7/10).

### Personnel:

- ? Ongoing maintenance of staff and management.
- ? Management Team: Dave McCall (WSI), Joe Le (WSI)
- ? Life Guard Staff: Ben Ambrose, Rob Blaesser (WSI), Janelle Burdiss, Nicole Burdiss, Allison Burke (WSI), Matt Carlson (LGI, WSI), Maggie Carlson (WSI), Katelin David, Matt Figlewicz, Robert Goodwin, Andrew Hanagan, Megan Hodges (LGI, WSI), Meeghan Hughes, Maggie Huls, Alec Martin, Lauren Maslyk (WSI), Tracy Rymph, Nathan Spala, Sandy Nahra, Missy Terrace, Brielle Zuzo.
- ? Snack Bar: Paige Goodwin, Sarah Lipinski (WSI), Maddy McLean, Adam Seroka, Joe Stephan.
- ? Wacky Wednesdays: ran by the guards; successful.
- ? In-service: 8 were held to refresh skills
- ? Triathlons: 2 were held for team-building
- ? Evaluations: monthly checks proved very useful.

### Secretary:

- ? Enhanced Colony Swim Club website (easier to navigate, removed unnecessary information, added colors)
- ? Established a member newsletter subscription process in order to address the reported “non-receipt” of newsletters. No reports of non-receipt in 2010.
- ? Assisted Board President in developing an annual membership voting ballot process to address members’ concerns about privacy (by listing membership number on ballot).
- ? Volunteered to review Colony online bank account records in order to help prevent any potentially inappropriate financial activity.

### **Grounds:**

- ? Installed new fences outside the restrooms
- ? Maintained/overhauled front berm (cut down dead tree, planted flowers)
- ? Installed a 3<sup>rd</sup> shade structure
- ? Kept up with ongoing issues with bushes and trees that require trimming
- ? Purchased 7 new Weber Genesis grills for the club

### **Building:**

- ? Ongoing maintenance of the building
- ? Increased grit for traction in bathroom floor wet areas (spring 2010)
- ? Installed new sinks, faucets and countertops in lock rooms (spring 2010)
- ? Replaced locker room outside doors and framing (spring 2010)
- ? New speakers and PA system (spring 2010)
- ? New privacy fencing at locker room doors (in conjunction with Larry - summer 2010)
- ? Replaced front door lock with coded entry lock (summer 2010)
- ? New patio area plan (2010)
- ? *Volunteered to act as liaison between Colony and the Plymouth Canton High School Band regarding their request to use the Colony pool in August 2010.*

### **Pool:**

- ? Pool has been running well this year.
- ? Lost a chlorinator this year.

### **Vice-President:**

- ? Put together the Colony calendar.
- ? Ran July Board meeting.
- ? Reported to Board on her review of the amenities at other clubs.

### **President:**

This year, my involvement in significant projects has been limited to reconfiguration of the sound system. I mainly function as facilitator and holding people accountable for delivering on the items they are responsible for. I will continue to work on a comprehensive plan to move our membership records and sign-in process to an electronic format. Our board continues to set a precedent for significant achievements that will guide future boards. As we prepare for next year's swim league meet, we will again introduce improvements to the club to bring a smile to the membership.

Special thanks to: Tom Maslyk, Renee Nowaske, Ed Weber, Robin Maslyk, Bev Wayne, and Amy Hutko.

### **Member Comments/Concerns:**

**Utilities cost reported on Colony expense/revenue chart:** Tom Maslyk recommended breaking out separately the utilities cost from building cost in order to better identify the amount.

**Online bank account review process:** Tom Maslyk recommended that the substance of the review be documented in the Board meeting minutes.

**Diving board:** Tom Maslyk mentioned that the diving board has been "down" for 2 days and needs fixing ASAP. The fulcrum and the board have cracks. Jim said he told Dave McCall to order a new diving board and will contact B & B Pools on Aug. 19 for further action.

**Lap Lane:** Esther Richards said that her son-in-law (a Colony member) had found the lap lane unavailable at times. Response from Board: Elizabeth pointed out the lap lane policy that is posted on

the club bulletin board. She also explained that any member can request that the lap lane be set up if it is not there. The basketball game can be turned around and put out of service when the lap lane is in place. This will be mentioned in the spring newsletter to increase awareness.

**Swim Team:** Robin Maslyk reported that the Colony swim team had another great season and had 185 swimmers on the team. Going into the League Meet, Fairway Farms and Colony were tied for the league championship. Fairway Farms won the League Meet, held at the Livonia Recreation Center (hosted by Northville), by 7.5 points. Colony finished in 2<sup>nd</sup> place. In 2011, Colony will host the League Meet.

**Voting Ballot:** Tom Maslyk recommended adding a spot on the voting ballot for write-in candidates.

**Election Results:**

11 ballots were deemed valid and counted.

All 3 candidates for the Board of Directors won re-election: Elizabeth Carlson, Tim Huls and Jim Voss.

Meeting adjourned at 8:00 p.m.

Respectfully submitted,

*Mary Lynn Freeland*

Mary Lynn Freeland  
Board Secretary